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Facilities Committee Meeting
Thursday, January 20, 2022, 1:00 p.m.
Microsoft Teams meeting
Join on your computer or mobile app
[Click here to join the meeting](#)

Or call in (audio only)
+1 951-384-1117,,375206292# United States, Riverside
Phone Conference ID: 375 206 292#

Members: Cheryl Robinson - Committee Chairperson
Terry Pena – Chief Operating Officer
Charles Harrison – Chief Executive Officer
Don Larsen, MD – Community Member

Cheryl Moxley – Committee Member
Tom Madrigal - Facilities Manager
Bob Bailey – Community Member

OPEN SESSION

1:00 p.m.
Microsoft Teams Meeting

CALL TO ORDER

Cheryl Robinson, Committee Chairperson

PREVIOUS MINUTES

Cheryl Robinson, Committee Chairperson
Action probable

PUBLIC COMMENT

Government Code Section 54954.3
Sections A & B

The public has the right to address the legislative body on any item of interest to the public. A time restraint may be implemented at the discretion of the Committee Chairman.

AGENDA ITEMS

1. Hospital Campus

Tom Madrigal, Facilities Manager
Charlie Harrison, CEO
Information Only

ADJOURNMENT

San Bernardino Mountains Community Hospital Facilities Committee Meetings

Attendance Matrix - 2021

Committee Members	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
Cheryl Robinson	√	M A R K E T I N G	H U M A N R E S O U R C E	√	M A R K E T I N G	H U M A N R E S O U R C E	√	M A R K E T I N G	H U M A N R E S O U R C E	√	M A R K E T I N G	D A R K
Cheryl Moxley	√			√			√			√		
Charles Harrison	√			√			√			√		
Terry Peña	√			√			√			√		
Tom Madrigal	√			√			√			√		
Bob Bailey	√			A			√			√		
Jon Johnson	E			A			√			A		
Don Larsen	—			—			√			√		
Comment:												
	√	Present	E	Excused	A	Absent						

TOPIC	DISCUSSION/CONCLUSION/RECOMMENDATION	ACTION/FOLLOW-UP
<p>1.0 Members Present:</p> <p>Absent:</p> <p>Recording Secretary:</p> <p>Guests:</p>	<p>Cheryl Robinson - Committee Chairperson Cheryl Moxley – Committee Member Charles Harrison - Chief Executive Officer Terry Peña - Chief Operating Officer Tom Madrigal - Facilities Manager Bob Bailey – Community Member Dan Larsen- Community Member</p> <p>Jon Johnson – Community Member</p> <p>Kristi McCasland, Executive Assistant to the COO/CNO</p> <p>Kieth Burkart, Board President Barry Hoy – Community Member Julie Atwood – Human Resources Director Yvonne Waggener – Chief Financial Officer Barry Smart – Community Member Kim McGuire – Foundation/Community Development Director</p>	<p>Quorum present</p>
<p>2.0 Call to Order:</p>	<p>Robinson called the meeting to order at 1:15 p.m.</p>	<p>The meeting was called to order.</p>
<p>3.0 Previous Minutes:</p>	<p>On a motion made and seconded, the Facilities Committee Meeting Minutes of July 15, 2021 were approved.</p>	<p>On a motion made and seconded, the Facilities Committee Meeting Minutes of July 15, 2021 were approved as written</p> <p>M (Moxley) / S (Larsen) / C</p>
<p>4.0 Public Comment:</p>	<p>None</p>	<p>None</p>

TOPIC	DISCUSSION/CONCLUSION/RECOMMENDATION	ACTION/FOLLOW-UP
<p>5.0 Agenda Items: 5.1 Hospital Campus</p>	<ul style="list-style-type: none"> • The Pyxis install / Med Surg nurse’s station remodel is underway. • An RFP requesting bids for the central registration project was placed in the newspaper. The job walk is scheduled for 11/4/2021; and bids are due in by the middle of December. • The hospital’s new lab equipment will be staged / calibrated for 5 weeks in the space that will eventually house the Gift Shop. The lab will need to be reconfigured to accommodate the new equipment. • A trench will be dug in the parking lot in order to re-feed the chiller from the generator room, and supply the right voltage for the Lab & Kitchen. The project is expected to last for 2-3 weeks. • Facilities & IT managers are working with the VOIP phone system vendor to resolve issues between the new internet phones and the existing analog phones. MCH will not covert to the new phone system until all of the issues have been resolved. 	<p>None</p>
<p>6.0 Adjournment:</p>	<p>No further business to discuss, the meeting was adjourned at approximately 1:28 p.m.</p>	<p>Meeting adjourned.</p>



**Finance Committee Meeting
Thursday, January 20, 2022, 1:30 p.m.**

Microsoft Teams meeting

Join on your computer or mobile app

[Click here to join the meeting](#)

Or call in (audio only)

+1 951-384-1117,,375206292# United States, Riverside

Phone Conference ID: 375 206 292#

Members: **Barrick Smart, Committee Chairperson**
Yvonne Waggener, Chief Financial Officer
Charles Harrison, Chief Executive Officer
Don Larsen, MD, Community Member

Barry Hoy, Committee Member
Terry Peña, Chief Operating Officer
Bob Bailey, Community Member

OPEN SESSION

1:30 p.m.
Microsoft Teams Meeting

CALL TO ORDER

Barrick Smart, Committee Chair

PREVIOUS MINUTES

Barrick Smart, Committee Chair
Action probable

PUBLIC COMMENT

Government Code Section 54954.3
Sections A & B

**The public has the right the address the legislative body on any item of interest to the public.
A time restraint may be implemented at the discretion of the Committee Chairman.**

AGENDA ITEMS

1. Financial Statements

Yvonne Waggener, Chief Financial Officer
Action Probable

2. Capital Purchases

Yvonne Waggener, Chief Financial Officer
Action Possible

3. Investments

Yvonne Waggener, Chief Financial Officer
Action Possible

ADJOURNMENT

San Bernardino Mountains Community Hospital Finance Committee Meetings

Attendance Matrix - 2021

Committee Members	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
Barry Smart	√	√	√	√	√	√	√	C A N C E L L E D	√	√	√	D A R K
Barry Hoy	√	√	√	√	√	E	√		√	√	√	
Yvonne Waggener	√	√	√	√	√	√	√		√	√	√	
Charles Harrison	√	√	√	√	√	√	√		√	√	√	
Terry Peña	√	√	√	√	√	√	√		√	√	√	
Bob Bailey	√	√	√	A	A	√	√		√	E	√	
Jon Johnson	E	E	A	A	A	A	A		A	A	A	
Don Larsen	—	—	—	—	√	√	√		√	√	√	
Comment:												
	√	Present	E	Excused			Absent					

TOPIC	DISCUSSION/CONCLUSION/RECOMMENDATION	ACTION/FOLLOW-UP
<p>1.0 Members Present:</p> <p>Absent:</p> <p>Recording Secretary:</p> <p>Guests:</p>	<p>Barrick Smart, Committee Chairperson Barry Hoy, Committee Member Yvonne Waggener, Chief Financial Officer Charles Harrison, Chief Executive Officer Terry Peña, Chief Operating Officer Don Larsen, Community Member Bob Bailey, Community Member</p> <p>Jon Johnson, Community Member</p> <p>Kristi McCasland, Executive Assistant</p> <p>Kieth Burkart, Board President Cheryl Robinson, Board Vice President – on the phone Cheryl Moxley, Board Secretary Julie Atwood, Human Resources Director Kim McGuire, Community Development Director Barbara Doutt, Community Guest Matthew Matthiessen, Community Guest</p>	<p>Quorum present</p>
<p>2.0 Call to Order:</p>	<p>Smart called the meeting to order at 1:37 p.m.</p>	<p>The meeting was called to order</p>
<p>3.0 Previous Minutes:</p>	<p>On a motion made and seconded, the Finance Committee Meeting Minutes of October 21, 2021 were approved.</p>	<p>On a motion made and seconded, the Finance Committee Meeting Minutes of October 21, 2021 were approved as written</p> <p>M (Hoy) / S (Peña) / C</p>
<p>4.0 Public Comment:</p>	<p>Larsen wished everyone a National Rural Health Day.</p>	<p>None</p>
<p>5.0 Agenda Items: 5.1 F/Y 2022 Financial Statements</p>	<p>Waggener presented the Financial Statements: months ending October 31, 2021. Comparative statistics and selected financial</p>	<p>A motion was made and seconded to recommend to</p>

TOPIC	DISCUSSION/CONCLUSION/RECOMMENDATION	ACTION/FOLLOW-UP
	indicators were also reviewed with the committee	<p>the Board to accept the Financial Statements as of Four (4) months ending October 31, 2021</p> <p>M (Hoy) / S (Peña) / C</p>
5.2 Capital Purchases	Waggener reported that she does not have report to present at this time, but we are making progress getting outside help for the accounting department. Should have report for next Finance Committee meeting.	Information only
5.3 Investments	Waggener presented LAIF and UBS statements as of October 31, 2021.	Information only
5.4 Depreciable Assets-Capitalization Threshold & Depreciation Policy	Waggener presented the Depreciable Assets-Capitalization Threshold & Depreciation policy, which was approved by the Board on October 21, 2021, and recommended the Board consider changing the policy approval date retroactive to the start of FY 2022 (July 1, 2021).	<p>A motion was made and seconded to recommend to the Board to make the approval date for the Depreciable Assets-Capitalization Threshold & Depreciation policy retroactive to the start of FY 2022 (July 1, 2021).</p> <p>M (Hoy) / S (Larsen) / C</p>
6.0 Adjournment:	No further business to discuss, the meeting was adjourned at approximately 1:56 p.m.	Meeting adjourned.



“Mountains Community Hospital makes possible essential quality medical services to the residents and visitors of the local mountains.”

DISTRICT BOARD OF DIRECTORS MEETING

Thursday, January 20, 2022, 2:00 p.m.

Microsoft Teams meeting

Join on your computer or mobile app

[Click here to join the meeting](#)

Or call in (audio only)

+1 951-384-1117,,375206292# United States, Riverside

Phone Conference ID: 375 206 292#

**Members: Kieth Burkart, President
Barrick Smart, Treasurer
Barry Hoy, Trustee**

**Cheryl Robinson, Vice President
Cheryl Moxley, Secretary**

**Staff Members: Charles Harrison, Chief Executive Officer
Lawrence Walker, M.D., Chief of Staff
Julie Atwood, Human Resources Director**

**Terry Peña, Chief Operating Officer
Yvonne Waggener, Chief Financial Officer
Kristi McCasland, Executive Assistant**

OPEN SESSION

2:00 p.m.

CALL TO ORDER

Kieth Burkart, President

PRESIDENTS COMMENTS

Kieth Burkart, President

BOARD MEMBERS REPORTS

All Board Members

PUBLIC COMMENTS

**Government Code
Section 54954.3 Sections A & B**

**The public has the right to address the legislative body on any item of interest to the public.
A time restraint may be implemented at the discretion of the Board President.**

PREVIOUS MINUTES approval

**Kieth Burkart, President
Action probable**

CONSENT AGENDA

**Kieth Burkart, President
Action Probable**

(Motion will be made to include all items listed)

- 1. Approval of Quality Committee minutes, meeting held November 18, 2021**
- 2. Approval of Facility Committee minutes, meeting held October 21, 2021**
- 3. Approval of Finance Committee minutes, meeting held November 18, 2021**
- 4. Approval of the attached Lists of Policy and Procedures that was sent January 7, 2022**

AGENDA ITEMS

- 1. Resolution 2022-06 – AB 361 – Authorizing Remote Teleconference Meetings**
- 2. CEO Report**

**Kieth Burkart, Chairperson
Action Probable**

**Charles Harrison, Chief Executive Officer
Action Possible**

- | | |
|---|---|
| 3. COO/CNO Report | Terry Peña, Chief Operating Officer
Information only |
| 4. Quality Committee Report
<u>Report of Meeting held January 20, 2022</u> | Cheryl Moxley, Chairperson
Information only |
| 5. Marketing Committee Report
<u>Report of Meeting held January 20, 2022</u> | Cheryl Robinson, Chairperson
Information only |
| 6. Finance Committee Report | Barrick Smart, Chairperson
Information only |
| a. <u>Report of Meeting held January 20, 2022</u> | Information only |
| b. <u>FY22 Financial Statements</u> | Action Probable |
| c. <u>Capital Purchases</u> | Action Possible |
| d. <u>Investments</u> | Action Possible |
| 7. Board Education | Kieth Burkart, President
Information Only |
| 8. Discussion Topic Suggestions | Kieth Burkart, President
Information only |
| 9. CEO Search Committee | Cheryl Robinson, Vice President
Action Possible |

ADJOURN TO CLOSED SESSION

CLOSED SESSION AGENDA ITEMS

(According to section: (54954.5)

- | | |
|--|--|
| 1. Hearings
Subject matter: Staff Privileges
Re: Credentialing Recommendations | Lawrence Walker, M.D., Chief of Staff
Action Probable |
| 2. Medical Executive Committee Issues | Kieth Burkart, President
Information only |

(Closed session pursuant to Govt. Code Section 54956.9)

- | | |
|---|---|
| 1. <u>Risk Management Discussion</u>
(Section 54956.9) Case Name Unspecified:
Disclosure would jeopardize service of process
or existing settlement negotiations | Charles Harrison, Chief Executive Officer
Information only |
|---|---|

(Closed session pursuant to Govt. Code Section 54957)

- | | |
|---|---|
| 1. <u>Executive session</u> | Board Members & Chief Executive Officer Only
Action Possible |
| a. Personnel Issues | |
| b. Public Employee Appointment – Title: New CEO | |

RETURN TO OPEN SESSION

- | | |
|-------------------------------|--------------------------|
| 1. Closed Session Report | Kieth Burkart, President |
| 2. Public Report of Decisions | Kieth Burkart, President |

NEXT REGULAR BOARD-ATTENDED MEETING

Thursday, February 17, 2022 at 2:30pm

FINAL ADJOURNMENT

San Bernardino Mountains Community Hospital Board of Directors Meetings

Attendance Matrix - 2021

Board Members	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
Kieth Burkart	√	√	√	√	√	√	√	√	√	√	√	D A R K
Cheryl Robinson	√	√	√	√	√	√	√	√	√	√	√	
Cheryl Moxley	√	√	√	√	√	√	√	√	√	√	√	
Barry Smart	√	√	√	√	√	√	√	E	√	√	√	
Barry Hoy	√	√	√	√	√	E	√	√	√	√	√	
Staff Members												
Charles Harrison	√	√	√	√	√	√	√	√	√	√	√	
Terry Peña	√	√	√	√	√	√	√	√	√	√	√	
Yvonne Waggener	√	E	√	√	√	√	√	√	√	√	√	
Lawrence Walker	√	√	√	√	√	√	√	√	√	√	√	
Julie Atwood	√	√	√	√	√	√	√	√	√	√	√	
Jennifer Hopkins	√	√	√	√	√	√	√	—	—	—	—	
Kristi McCasland	—	—	—	—	—	—	√	√	√	√	√	
Comment												
	√	Present	E	Excused								Absent

TOPIC	DISCUSSION/CONCLUSION/RECOMMENDATION	ACTION/FOLLOW-UP
1.0 Call to Order:	Kieth Burkart, Board President, called the Board of Directors meeting to order at approximately 2:00 p.m.	The meeting was called to order.
2.0 Board Members Present: Members Absent: Recording Secretary Staff Members Present: Guests:	Kieth Burkart, Board President Cheryl Robinson, Vice President Cheryl Moxley, Board Secretary Barrick Smart, Board Treasurer Barry Hoy, Board Trustee Kristi McCasland, Executive Assistant Charles Harrison, Chief Executive Officer Terry Peña, Chief Operating Officer Yvonne Waggener, Chief Financial Officer Julie Atwood, Human Resources Director Lawrence Walker, MD, Chief of Staff Kim McGuire, Community Development Director Julie Davis, Emergency Department Manager Dr. Don Larsen, Community Member Barbara Douth, Community Member Bob Bailey, Community Member Matthew Matthiessen, Community Member Mary Justine-Lanyon, Community Member	Quorum present.
3.0 President's Comments:	Burkart reported that he would need to leave the Board meeting early today.	Information Only
4.0 Board Member's Reports:	None	None
5.0 Public Comments:	None	None

TOPIC	DISCUSSION/CONCLUSION/RECOMMENDATION	ACTION/FOLLOW-UP
6.0 Previous Minutes:	On a motion made and seconded the Minutes from the Board of Directors meeting of October 21, 2021 and the Special Board of Directors meeting of November 12, 2021 were approved as written.	<p>On a motion made and seconded the Minutes from the Board of Directors meeting of October 21, 2021 and the Special Board of Directors meeting of November 12, 2021 were approved as written.</p> <p>M (Smart) / S (Hoy) / C 5 Ayes / 0 Nays / 0 Abstain / 0 Absent</p>
7.0 Consent Agenda:	<p>The following Consent Agenda items were reviewed:</p> <ul style="list-style-type: none"> • Approval of Quality Committee minutes, meeting held October 21, 2021; • Approval of Marketing Committee minutes, meeting held August 19, 2021; • Approval of Finance Committee Minutes, meeting held October 21, 2021; • Approval of all Policies and Procedures sent November 5, 2021 (see list attached to November 2021 Board Packet). 	<p>On a motion made and seconded, the Consent Agenda items were approved as presented.</p> <p>M (Moxley) / S (Smart) / C 5 Ayes / 0 Nays / 0 Abstain / 0 Absent</p>
<p>8.0 Agenda 8.1 Resolution 2022-03 – AB361 – Authorizing Remote Teleconference Meetings</p>	<p>Burkart reviewed the background on Assembly Bill 361, which provides additional flexibility for local agencies to meet remotely during a proclaimed state-of-emergency (COVID-19).</p> <ul style="list-style-type: none"> • RESOLUTION NO. 2022-04 <p>RESOLUTION OF THE BOARD OF DIRECTORS OF THE SAN BERNARDINO MOUNTAINS COMMUNITY HOSPITAL DISTRICT AUTHORIZING REMOTE TELECONFERENCE MEETINGS</p> <p>See Resolution 2022-04 for entire text.</p>	<p>A motion was made and seconded to accept the following resolution:</p> <p>RESOLUTION NO. 2022-04</p> <p>RESOLUTION OF THE BOARD OF DIRECTORS OF THE SAN BERNARDINO MOUNTAINS COMMUNITY HOSPITAL DISTRICT AUTHORIZING REMOTE TELECONFERENCE MEETINGS</p>

TOPIC	DISCUSSION/CONCLUSION/RECOMMENDATION	ACTION/FOLLOW-UP
		M (Smart) / S (Robinson) / C 5 Ayes / 0 Nays / 0 Abstain / 0 Absent
8.2 CEO Report	<p>Harrison reported on the following:</p> <ul style="list-style-type: none"> • Pro Energy has expressed interest in leasing the Dam property for \$8,000 per month to stage/store their vehicles. • Liz Chu, NP signed a 2-year lease; her office is now open in Suite 401 of the medical office building. 	Information only
8.3 COO/CNO Report	<p>Peña reported on the following:</p> <ul style="list-style-type: none"> • Julie Davis, ED manager, was introduced and gave her background. • An application was received for the Social Services Manager position. No qualified applications have been received for the Quality Director position. • Registry staff is being utilizing in the Med Surg and SNF units. New staff have been hired, and we are hopeful we will be able to eliminate the use of registry in both units. • COVID+ cases have increased over the past month and a half, and it is anticipated there will not be a drop in cases through the holiday season. • The first pediatric COVID vaccination clinic was held by the RHC. Staff are working on scheduling the SNF residents for their COVID booster doses. • Subcutaneous injections have been authorized for the Monoclonal Antibody treatment; we anticipate being able to increase the number of treatments we are able to provide. • CFO working with Wipfli on drafting a contact and running test report in an effort to bring on Dr. Green, OB. 	Information only
8.4 Quality Committee Report	<p>Moxley reported on the Quality Committee open session:</p> <ul style="list-style-type: none"> • Regulatory Activities and Updates -- <ul style="list-style-type: none"> ○ JC Follow-Up Items Status ○ AFL's 21-42, 21-40 reviewed 	Information only

TOPIC	DISCUSSION/CONCLUSION/RECOMMENDATION	ACTION/FOLLOW-UP
	<ul style="list-style-type: none"> • Patient Satisfaction Surveys (Inpatient & ED) • VEP Dashboard – <ul style="list-style-type: none"> ○ 708 ED visits in October, which resulted in 23 admissions and 46 transfers ○ Quality and service specific metrics were reviewed. 	
8.5 Foundation Committee Report	<p>Robinson reported on the Marketing Committee meeting:</p> <ul style="list-style-type: none"> • <u>Fundraising</u>: The Foundation has raised \$423,538 so far in 2021; and raised a total of \$607,000 in 2020. • <u>Year End Appeal</u>: Holiday thank you cards were sent to current donors, and appeal cards were sent to lapsed donors. • <u>Summer Sweepstakes Drawing</u> raised \$134,000. The cost to coordinate the drawing was half of what we spent to coordinate the LeGrand Picnic. RallyUp will be featuring our success story on their website. • <u>Vaccine Confidence Grant</u>: Monies received have been used towards COVID/Flu clinic promotion; Dr. Ramer’s education session; the free latte incentive program; and the SkyPark annual pass drawing. • <u>Prospective Board Member</u>: Ines Montes-Stewart. • <u>Committees</u>: The Planned Giving committee met. The Foundation Board is considering developing a Fundraising & Events committee; a Marketing & Community Outreach committee; and a New Board Member Orientation. • The 2022 Meetings and Events calendar was reviewed. • <u>PolaRotary Plunge</u>: MCH plans to participate in 2022. • <u>Breast Cancer Awareness Campaign</u>: Elevate High Gear donated items, which will be used for raffle and goodie bags. • <u>Social Media</u>: Job opening are being posted on LinkedIn; Hospital updates are being posted on Facebook, Instagram and Next Door. • <u>Website</u>: A “Userway” plug was installed to boosts the ADA compliance on the hospitals website. • <u>Auxiliary Pie Sale</u> 	Information only

TOPIC	DISCUSSION/CONCLUSION/RECOMMENDATION	ACTION/FOLLOW-UP
8.6 Finance Committee Report	<p>Smart reported on the Finance Committee meeting:</p> <ul style="list-style-type: none"> • FY 22 Financial Statements 10/31/2021 • Investments – 10/31/2021 <hr/> <p>Smart discussed the Depreciable Assets-Capitalization Threshold & Depreciation policy. The Finance Committee recommended the Board consider changing the policy approval date retroactive to the start of FY 2022 (July 1, 2021).</p>	<p>A motion was made and seconded to accept the Financial Statements as of Four (4) months ending October 31, 2021</p> <p>M (Smart) / S (Hoy) / C 5 Ayes / 0 Nays / 0 Abstain / 0 Absent</p> <hr/> <p>A motion was made and seconded to change the approval date for the Depreciable Assets-Capitalization Threshold & Depreciation policy retroactive to the start of FY 2022 (July 1, 2021).</p> <p>M (Smart) / S (Hoy) / C 5 Ayes / 0 Nays / 0 Abstain / 0 Absent</p>
8.7 Board Restructuring	<p>Board members reviewed the 2021 Board Assignments and recommended no changes in positions for 2022, with the exception of removing Jon Johnson as a community member.</p>	<p>A motion was made and seconded to make no changes to the Board Assignments for 2022; with the exception of removing Jon Johnson as a Community Member.</p> <p>M (Smart) / S (Hoy) / C 5 Ayes / 0 Nays / 0 Abstain / 0 Absent</p>
8.7 Board Education	<p>AHA Rural Health Care Leadership Conference, February 6-9, 2022, Phoenix, AZ. Board members interested in attending will notify</p>	<p>Information only</p>

TOPIC	DISCUSSION/CONCLUSION/RECOMMENDATION	ACTION/FOLLOW-UP
	McCasland by November 22, 2022.	
8.8 Discussion Topic Suggestions:	None	None
8.9 CEO Search Committee	Robinson reported that we received eight CEO candidates from the Rokos Group, which was narrowed down to four. The first CEO candidate will be interviewed today during closed Executive Session.	Information only
9.0 Adjourn to Closed Session:	The Board adjourned to “Closed Session” at approximately 2:48 p.m.	Information only
10.0 Return to Open Session:	The Board returned to “Open Session” at approximately 4:00 p.m.	Information only
10.1 Closed Session Report:	<p>Per Cheryl Robinson, the following items were reported on during “Closed Session”:</p> <ul style="list-style-type: none"> • Risk Management; N/A • Personnel Issues; N/A • Executive Session <ul style="list-style-type: none"> ○ Public Employee Appointment-Title: New CEO Candidate Interview 	Information only
12.0 Next Regular Board-Attended Meetings:	The next Regular Board-Attended meeting will be on Thursday, January 20, 2022, beginning at 1:00 p.m. All meetings to be held <u>Via “Microsoft Teams Meeting” due to COVID-19 Pandemic</u>	Information only
13.0 Final Adjournment:	There being no further business to discuss, the Board of Directors meeting adjourned at approximately 4:00 p.m.	Meeting adjourned

By: _____
Cheryl Moxley, Secretary of the Board

By: _____
Kristi McCasland, Recording Secretary

TOPIC	DISCUSSION/CONCLUSION/RECOMMENDATION	ACTION/FOLLOW-UP
1.0 Call to Order:	Kieth Burkart, Board President, called the Special Board of Directors meeting to order at approximately 5:02 p.m.	The meeting was called to order.
2.0 Board Members Present: Members Absent: Staff Members Present: Guests:	Kieth Burkart, Board President Barrick Smart, Board Treasurer Cheryl Robinson, Vice President Cheryl Moxley, Board Secretary Barry Hoy, Board Trustee Charles Harrison, Chief Executive Officer Lawrence Lewis	Quorum present.
3.0 President’s Comments:	None	None
4.0 Board Member’s Reports:	None	None
5.0 Public Comments:	None	None
6.0 Agenda	None	None
7.0 Adjourn to Closed Session:	The Board adjourned to “Closed Session” at approximately 5:03 p.m.	Information only
8.0 Return to Open Session:	The Board returned to “Open Session” at approximately 6:00 p.m.	Information only
8.1 Closed Session Report:	Per Kieth Burkart, the following items were discussed during “Closed Executive Session”: Public Employee Appointment-Title: New CEO Candidate Interview.	Information only
9.0 Next Board-Attended Meetings:	The next Regular Board-Attended meeting will be on Thursday, January 20, 2022, beginning at 2:30 p.m. All meetings to be held <u>Via “Microsoft Teams Meeting” due to COVID-19 Pandemic</u>	Information only
10.0 Final Adjournment:	There being no further business to discuss, the Board of Directors meeting adjourned at approximately 6:00 p.m.	Meeting adjourned

By: _____
Cheryl Moxley, Secretary of the Board

By: _____
Kristi McCasland, Recording Secretary

TOPIC	DISCUSSION/CONCLUSION/RECOMMENDATION	ACTION/FOLLOW-UP
1.0 Call to Order:	Kieth Burkart, Board President, called the Special Board of Directors meeting to order at approximately 5:00 p.m.	The meeting was called to order.
2.0 Board Members Present: Members Absent: Staff Members Present: Guests:	Kieth Burkart, Board President Barrick Smart, Board Treasurer Cheryl Robinson, Vice President Cheryl Moxley, Board Secretary Barry Hoy, Board Trustee Charles Harrison, Chief Executive Officer Mark Turner	Quorum present.
3.0 President’s Comments:	None	None
4.0 Board Member’s Reports:	None	None
5.0 Public Comments:	None	None
6.0 Agenda	None	None
7.0 Adjourn to Closed Session:	The Board adjourned to “Closed Session” at approximately 5:01 p.m.	Information only
8.0 Return to Open Session:	The Board returned to “Open Session” at approximately 6:00 p.m.	Information only
8.1 Closed Session Report:	Per Kieth Burkart, the following items were discussed during “Closed Executive Session”: Public Employee Appointment-Title: New CEO Candidate Interview.	Information only
9.0 Next Board-Attended Meetings:	The next Regular Board-Attended meeting will be on Thursday, January 20, 2022, beginning at 2:30 p.m. All meetings to be held <u>Via “Microsoft Teams Meeting” due to COVID-19 Pandemic</u>	Information only
10.0 Final Adjournment:	There being no further business to discuss, the Board of Directors meeting adjourned at approximately 6:00 p.m.	Meeting adjourned

By: _____
Cheryl Moxley, Secretary of the Board

By: _____
Kristi McCasland, Recording Secretary

TOPIC	DISCUSSION/CONCLUSION/RECOMMENDATION	ACTION/FOLLOW-UP
1.0 Call to Order:	Kieth Burkart, Board President, called the Special Board of Directors meeting to order at approximately 5:00 p.m.	The meeting was called to order.
2.0 Board Members Present: Members Absent: Staff Members Present: Guests:	Kieth Burkart, Board President Barrick Smart, Board Treasurer Cheryl Robinson, Vice President Cheryl Moxley, Board Secretary Barry Hoy, Board Trustee Charles Harrison, Chief Executive Officer Mark Lukacs, Rokos Group	Quorum present.
3.0 President’s Comments:	None	None
4.0 Board Member’s Reports:	None	None
5.0 Public Comments:	None	None
6.0 Agenda 6.1 Board Education	AHA Rural Health Care Leadership Conference, February 6-9, 2022, Phoenix, AZ.	A motion was made and seconded to approve out of state travel to any Board Member interested in attending M (Smart) / S (Robinson) / C 5 Ayes / 0 Nays / 0 Abstain / 0 Absent
7.0 Adjourn to Closed Session:	The Board adjourned to “Closed Session” at approximately 5:06 p.m.	Information only
8.0 Return to Open Session:	The Board returned to “Open Session” at approximately 5:40 p.m.	Information only
8.1 Closed Session Report:	Per Kieth Burkart, the following items were discussed during “Closed Executive Session”: Public Employee Appointment-Title: New CEO Candidate Review.	A motion was made and seconded to schedule the three external CEO candidates to do a site visit at MCH.

TOPIC	DISCUSSION/CONCLUSION/RECOMMENDATION	ACTION/FOLLOW-UP
		M (Smart) / S (Hoy) / C 5 Ayes / 0 Nays / 0 Abstain / 0 Absent
9.0 Next Board-Attended Meetings:	The next Regular Board-Attended meeting will be on Thursday, January 20, 2022, beginning at 2:30 p.m. All meetings to be held <u>Via "Microsoft Teams Meeting" due to COVID-19 Pandemic</u>	Information only
10.0 Final Adjournment:	There being no further business to discuss, the Board of Directors meeting adjourned at approximately 5:40 p.m.	Meeting adjourned

By: _____
Cheryl Moxley, Secretary of the Board

By: _____
Kristi McCasland, Recording Secretary

TOPIC	DISCUSSION/CONCLUSION/RECOMMENDATION	ACTION/FOLLOW-UP
1.0 Call to Order:	Kieth Burkart, Board President, called the Special Board of Directors meeting to order at approximately 5:04 p.m.	The meeting was called to order.
2.0 Board Members Present: Members Absent: Staff Members Present: Guests:	Kieth Burkart, Board President Barrick Smart, Board Treasurer Cheryl Robinson, Vice President Cheryl Moxley, Board Secretary Barry Hoy, Board Trustee Charles Harrison, Chief Executive Officer Terry Peña	Quorum present.
3.0 President’s Comments:	None	None
4.0 Board Member’s Reports:	None	None
5.0 Public Comments:	None	None
6.0 Agenda	None	None
7.0 Adjourn to Closed Session:	The Board adjourned to “Closed Session” at approximately 5:05 p.m.	Information only
8.0 Return to Open Session:	The Board returned to “Open Session” at approximately 6:30 p.m.	Information only
8.1 Closed Session Report:	Per Kieth Burkart, the following items were discussed during “Closed Executive Session”: Public Employee Appointment-Title: New CEO Candidate Interview.	Information only
9.0 Next Board-Attended Meetings:	The next Regular Board-Attended meeting will be on Thursday, January 20, 2022, beginning at 2:30 p.m. All meetings to be held <u>Via “Microsoft Teams Meeting” due to COVID-19 Pandemic</u>	Information only
10.0 Final Adjournment:	There being no further business to discuss, the Board of Directors meeting adjourned at approximately 6:30 p.m.	Meeting adjourned

By: _____
Cheryl Moxley, Secretary of the Board

By: _____
Kristi McCasland, Recording Secretary

TOPIC	DISCUSSION/CONCLUSION/RECOMMENDATION	ACTION/FOLLOW-UP
1.0 Call to Order:	Kieth Burkart, Board President, called the Special Board of Directors meeting to order at approximately 5:10 p.m.	The meeting was called to order.
2.0 Board Members Present: Members Absent: Staff Members Present: Guests:	Kieth Burkart, Board President Barrick Smart, Board Treasurer Cheryl Robinson, Vice President Cheryl Moxley, Board Secretary Barry Hoy, Board Trustee Charles Harrison, Chief Executive Officer Mark Turner	Quorum present.
3.0 President's Comments:	None	None
4.0 Board Member's Reports:	None	None
5.0 Public Comments:	None	None
6.0 Agenda 6.1 Resolution 2022-05 – AB361- Authorizing Remote Teleconference Meeting	Burkart reviewed the background on Assembly Bill 361, which provides additional flexibility for local agencies to meet remotely during a proclaimed state-of-emergency (COVID-19). <ul style="list-style-type: none"> • RESOLUTION NO. 2022-05 <p style="text-align: center;">RESOLUTION OF THE BOARD OF DIRECTORS OF THE SAN BERNARDINO MOUNTAINS COMMUNITY HOSPITAL DISTRICT AUTHORIZING REMOTE TELECONFERENCE MEETINGS</p> <p>See Resolution 2022-05 for entire text.</p>	A motion was made and seconded to accept the following resolution: RESOLUTION NO. 2022-05 RESOLUTION OF THE BOARD OF DIRECTORS OF THE SAN BERNARDINO MOUNTAINS COMMUNITY HOSPITAL DISTRICT AUTHORIZING REMOTE TELECONFERENCE MEETINGS M (Smart) / S (Moxley) / C

TOPIC	DISCUSSION/CONCLUSION/RECOMMENDATION	ACTION/FOLLOW-UP
		4 Ayes / 0 Nays / 0 Abstain / 1 Absent
7.0 Adjourn to Closed Session:	The Board adjourned to “Closed Session” at approximately 5:15 p.m.	Information only
8.0 Return to Open Session:	The Board returned to “Open Session” at approximately 6:00 p.m.	Information only
8.1 Closed Session Report:	Per Kieth Burkart, the following items were discussed during “Closed Executive Session”: Public Employee Appointment-Title: New CEO Candidate Onsite Interview.	Information only
9.0 Next Board-Attended Meetings:	The next Regular Board-Attended meeting will be on Thursday, January 20, 2022, beginning at 2:30 p.m. All meetings to be held <u>Via “Microsoft Teams Meeting” due to COVID-19 Pandemic</u>	Information only
10.0 Final Adjournment:	There being no further business to discuss, the Board of Directors meeting adjourned at approximately 6:00 p.m.	Meeting adjourned

By: _____
Cheryl Moxley, Secretary of the Board

By: _____
Kristi McCasland, Recording Secretary

TOPIC	DISCUSSION/CONCLUSION/RECOMMENDATION	ACTION/FOLLOW-UP
1.0 Call to Order:	Kieth Burkart, Board President, called the Special Board of Directors meeting to order at approximately 5:10 p.m.	The meeting was called to order.
2.0 Board Members Present:	Kieth Burkart, Board President Barrick Smart, Board Treasurer Cheryl Robinson, Vice President Cheryl Moxley, Board Secretary	Quorum present.
Members Absent:	Barry Hoy, Board Trustee	
Staff Members Present:	Charles Harrison, Chief Executive Officer	
Guests:	Matthew Matthiessen	
3.0 President’s Comments:	None	None
4.0 Board Member’s Reports:	None	None
5.0 Public Comments:	None	None
6.0 Agenda	None	None
7.0 Adjourn to Closed Session:	The Board adjourned to “Closed Session” at approximately 5:10 p.m.	Information only
8.0 Return to Open Session:	The Board returned to “Open Session” at approximately 6:00 p.m.	Information only
8.1 Closed Session Report:	Per Kieth Burkart, the following items were discussed during “Closed Executive Session”: Public Employee Appointment-Title: New CEO Candidate Onsite Interview.	Information only
9.0 Next Board-Attended Meetings:	The next Regular Board-Attended meeting will be on Thursday, January 20, 2022, beginning at 2:30 p.m. All meetings to be held <u>Via “Microsoft Teams Meeting” due to COVID-19 Pandemic</u>	Information only
10.0 Final Adjournment:	There being no further business to discuss, the Board of Directors meeting adjourned at approximately 6:00 p.m.	Meeting adjourned

By: _____
Cheryl Moxley, Secretary of the Board

By: _____
Kristi McCasland, Recording Secretary

MEC Approvals: (28 Documents)

I. New Policies / Forms / Attachments: (5)

- a. Medical Staff (MS) Policies: (1)**
Reappointment Application- Medical Staff & Allied Health Professional
- b. Rehabilitation Services Department Policies: (4)**
Focus on Therapeutic Outcomes - FOTO (Policy) - Rehabilitation Services Department
Lite Gait (Policy) - Rehabilitation Services Department
Rehab Services Treadmill (Policy) - Rehabilitation Services Department
Theragun Massage Gun (Policy) - Rehabilitation Services Department

II. Updated Policies / Forms / Attachments: (11)

- a. Infection Control (IC) Policies: (1)**
2020 Infection Control Risk Assessment (Attachment) - IC
- b. Medical Staff (MS) Policies: (1)**
Peer Review Committee (Policy) - MS / PI
- c. Provision of Care Treatment and Services (PC) Policies: (3)**
Falls, Assessment and Prevention (Policy) - PC
Handling Medical Emergencies Outside the Emergency Department (Policy) - PC
Point of Care Testing: Operation and Use of Bedside Glucose Monitoring (Policy) - PC / WT
- d. Medication Management (MM) Policies: (4)**
Full EUA Prescribing Information for Casirivimab and Imdevimab (Attachment) - MM
Pharmacy Master Formula Sheet Casirivimab and Imdevimab (REGEN-COV) (Protocol) - MM
Treatment with Emergency Use Authorization (EAU) of Casirivimab and Imdevimab (REGEN-COV) for Coronavirus Disease 2019 (Protocol) - MM
MCH IV Administration Reference Table (Protocol) - MM
- e. Skilled Nursing Facility Policies: (2)**
SNF Activities During COVID-19 Pandemic (Policy) - Skilled Nursing Facility
SNF COVID-19 Visitation Policy (Policy) - Skilled Nursing Facility

III. Tri-Annual Renewal Only (no / minor changes): (12)

- a. Infection Control (IC) Policies: (1)**
Construction Considerations (Policy) - IC
- b. Nursing (NR) / Provision of Care Treatment and Services (PC) Policies: (1)**
Plan for Provision of Care (Plan) - NR / PC
- c. Emergency Department Services Department Policies: (5)**
Centriq & Pyxis Down Time Policy and Procedure (Policy) - Emergency Department
Intraosseous Infusion--Assisting with Insertion and Removal (Policy) - Emergency Department
Management and Care of a Spontaneous Abortion, Fetal Death and Non-Viable Live Birth (Policy) - Emergency Department
Medication Reconciliation ED (Policy) - Emergency Department
Snake Bites / Antivenin Policy (Policy) - Emergency Department
- d. Laboratory Services Department Policies: (3)**
Clinical Laboratory Out-of-Range Temperature Notification Documentation (Policy) - Laboratory Services Department
Missing Send-Out Reports, Lab (Policy) - Laboratory Department
Scope of Service, Lab (Policy) - Laboratory Department
- e. Rehabilitation Services Policies: (1)**
Outpatient Rehabilitation Satisfaction Survey Process (Policy) - Rehabilitation Services Department
- f. Skilled Nursing Facility Policies: (1)**
Dementia Clinical Protocol (Policy) - Skilled Nursing Facility

RESOLUTION NO. 2022-05

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE MOUNTAINS COMMUNITY HOSPITAL DISTRICT PROCLAIMING A LOCAL EMERGENCY, RATIFYING THE PROCLAMATION OF A STATE OF EMERGENCY BY GOVERNOR GAVIN NEWSOM ON MARCH 4, 2020, AND AUTHORIZING REMOTE TELECONFERENCE MEETINGS OF THE LEGISLATIVE BODIES OF MOUNTAINS COMMUNITY HOSPITAL DISTRICT FOR THE PERIOD JANUARY 20, 2022, THROUGH FEBRUARY 19, 2022, PURSUANT TO BROWN ACT PROVISIONS.

WHEREAS, the Mountains Community Hospital District (District) is committed to preserving and nurturing public access and participation in meetings of the Board of Directors; and

WHEREAS, all meetings of the Mountains Community Hospital District's legislative bodies are open and public, as required by the Ralph M. Brown Act (Gov't Code § 54950 *et seq.*), so that any member of the public may attend, participate, and watch the District's legislative bodies conduct their business; and

WHEREAS, the Brown Act, Government Code section 54953(e), makes provisions for remote teleconferencing participation in meetings by members of a legislative body, without compliance with the requirements of Government Code section 54953(b)(3), subject to the existence of certain conditions; and

WHEREAS, a required condition is that a state of emergency is declared by the Governor pursuant to Government Code section 8625, proclaiming the existence of conditions of disaster or of extreme peril to the safety of persons and property within the state caused by conditions as described in Government Code section 8558; and

WHEREAS, a proclamation is made when there is an actual incident, threat of disaster, or extreme peril to the safety of persons and property within the jurisdictions that are within the District's boundaries, caused by natural, technological, or human-caused disasters; and

WHEREAS, it is further required that state or local officials have imposed or recommended measures to promote social distancing, or, the state of emergency continues to directly impact the ability of the members to meet safely in person; and

WHEREAS, such conditions now exist in the District, specifically, a state of emergency has been proclaimed due to an outbreak of respiratory illness due to a novel coronavirus (a disease now known as COVID-19); and

WHEREAS, the San Bernardino County Department of Health has recommended measures to promote social distancing;

WHEREAS, the Board of Directors has determined that the state of emergency continues to directly impact the ability of the members to meet safely in person; and

WHEREAS, the Board of Directors does hereby find that the current state of emergency with respect to COVID-19, local official recommendations to promote social distancing, and conditions causing imminent risk to the health and safety of attendees have caused, and will continue to cause, conditions of peril to the safety of persons within the District that are likely to be beyond the control of services, personnel, equipment, and facilities of the District, and desires to proclaim a local emergency and ratify the proclamation of state of emergency by the Governor of the State of California; and

WHEREAS, as a consequence of the local emergency, the Board of Directors does hereby find that the legislative bodies of Mountains Community Hospital District shall conduct their meetings without compliance with paragraph (3) of subdivision (b) of Government Code section 54953, as authorized by subdivision (e) of section 54953, and that such legislative bodies shall comply with the requirements to provide the public with access to the meetings as prescribed in paragraph (2) of subdivision (e) of section 54953;

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF MOUNTAINS COMMUNITY HOSPITAL DISTRICT as follows:

Section 1. Recitals. The Recitals set forth above are true and correct and are incorporated into this Resolution by this reference.

Section 2. Proclamation of Local Emergency. The Board hereby proclaims that a local emergency now exists throughout the District, and declares that meeting in person would not comply with local official recommendations to promote social distancing and would present imminent risk to the health and safety of attendees.

Section 3. Ratification of Governor's Proclamation of a State of Emergency. The Board hereby ratifies the Governor of the State of California's Proclamation of a State of Emergency, effective as of its issuance date of March 4, 2020.

Section 4. Remote Teleconference Meetings. The Chief Executive Officer and legislative bodies of the Mountains Community Hospital District are hereby authorized and directed to take all actions necessary to carry out the intent and purpose of this Resolution including, conducting open and public meetings in accordance with Government Code section 54953(e) and other applicable provisions of the Brown Act.

Section 5. Effective Date of Resolution. This Resolution shall take effect on January 20, 2022, and shall be effective until the earlier of (a) February 19, 2022, or (b) such time the Board of Directors adopts a subsequent resolution in accordance with Government Code section 54953(e)(3) to extend the time during which the legislative bodies of the Mountains Community Hospital District may continue to teleconference without compliance with paragraph (3) of subdivision (b) of section 54953.

ADOPTED, SIGNED AND APPROVED this 20th day of January 2022

Kieth J Burkart
President of the Board of Directors
San Bernardino Mountains Community Hospital District

ATTEST:

Cheryl J. Moxley
Secretary of the Board of Directors
San Bernardino Mountains Community Hospital District

CERTIFICATION

I, Cheryl J. Moxley, Secretary of the Board of Directors of the San Bernardino Mountains Community Hospital District, hereby certify that the foregoing is a full, true and correct copy of the Resolution 2022-06 adopted by the Board of Directors of the District at the Board Meeting held on January 20, 2022, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

Cheryl J. Moxley
Secretary of the Board of Directors
San Bernardino Mountains Community Hospital District

2022 Board Assignments

President—Kieth Burkart Vice President—Cheryl Robinson Treasurer—Barrick Smart
Secretary— Cheryl Moxley Trustee—Barry Hoy

Board, Finance and Quality will meet every 3rd Thursday of the month

Finance Committee

Barry Smart, Chair
Barry Hoy, Committee Member
Bob Bailey, Community Member
Don Larsen, MD, Community Member

Quality Committee

Cheryl Moxley, Chair
Barry Hoy, Committee Member
Bob Bailey, Community Member
Don Larsen, MD, Community Member

Facilities, Human Resource and Marketing will rotate months meeting as follows

Facilities Committee (January, April, July and October)

Cheryl Robinson, Chair
Cheryl Moxley, Committee Member
Bob Bailey, Community Member
Don Larsen, MD, Community Member

Marketing Committee (February, May, August and November)

Cheryl Robinson, Chair
Barry Hoy, Committee Member
Bob Bailey, Community Member
Don Larsen, MD, Community Member

Human Resources Committee (March, June, September and December (if there is a meeting))

Kieth Burkart, Chair
Barry Smart, Committee Member
Bob Bailey, Community Member
Don Larsen, MD, Community Member

Board Member on CQIP— Cheryl Moxley and/or Barry Hoy

CQIP meets on the fourth Wednesday of the month from 10:00-12:00 pm

Board Member on Quality & Safety Leadership – Cheryl Moxley and/or Barry Hoy

Q & L Leadership meeting schedule varies

Board Member on the MEC – Kieth Burkart

MEC meets on the fourth Tuesday of the month from 12:00-2:00 pm

Auxiliary Board –Cheryl Robinson

Auxiliary Board meeting is first Thursday of every month 10:00-12:00 pm

Foundation Board—Cheryl Robinson and/or Kieth Burkart

Foundation meeting schedule varies

2022

JANUARY						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31	Facilities				

FEBRUARY						
S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	Marketing				

MARCH						
S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31	H.R.	

APRIL						
S	M	T	W	T	F	S
Facilities					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

MAY						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31	Marketing			

JUNE						
S	M	T	W	T	F	S
Human Resources			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	28	29	30	

JULY						
S	M	T	W	T	F	S
Facilities					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

AUGUST						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31	Marketing		

SEPTEMBER						
S	M	T	W	T	F	S
Human Resources				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

OCTOBER						
S	M	T	W	T	F	S
Facilities						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

NOVEMBER						
S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	Marketing		

DECEMBER						
S	M	T	W	T	F	S
DARK				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

Board Meeting	MEC	CQIP	MEC Doctor's Education Day
December is Dark - No Board Meeting	Feb. 6-9, 2022 - AHA Rural Health Care Leadership Conference (Phoenix, AZ)		
	Jun. 28-30, 2022 - Western Region Flex Conference (Portland, OR)		